

	Bayan College	
	Risk Management Policy	
	Version: 1.0	Effective Date: 01.10.10

This policy forms part of Bayan College’s internal control and governance arrangements. The college for the sake of protecting itself from all kinds of risk is committed to applying risk management to all of its activities. All shareholders are required to abide by this commitment and all relevant procedures and policies.

Approach to Risk Management

The key principles of the College’s approach to risk management are as follows:

1. The College Council has responsibility for supervising risk management within the institution.
2. The College will adopt a welcoming and receptive approach to solving risk problems.
3. The College makes wise recognition and disclosure of all risks: financial and non-financial.
4. HoDs are responsible for enhancing good risk management practices in their department.
5. Key risk indicators will be named and regularly monitored.
6. Internal control systems: Bayan College’s risk management policy includes a number of internal controls that help facilitate an effective operation. These controls include:
 - (a) Policies and procedures.
 - (b) Regular reporting.
 - (c) Planning and budgeting.
 - (d) Risk management assessment
 - (e) Departments’ responsibilities.
 - (f) Internal & External audit.
 - (g) Annual review of effectiveness

Role of College Council

The College Council is to maximize opportunities and minimize threats by:

1. Appreciating the opportunities and threats associated with the college’s current and future activities;

2. maintaining a system that allows reliable assessment of the risk likelihood and consequences , and helps deciding what level of risk is tolerable;
3. implementing actions to increase opportunities and minimize risks to the lowest possible level ;
4. providing all necessary procedures , including information , resources , expertise , communication , consultation, and planning to ensure the effectiveness of the college's risk management system .
5. raising awareness of risk management best practice and promoting compliance with all relevant procedures and policies.

4. Role of Head of Departments:

All HoDs should:

- implement risk management policy and maintain a risk register that complies with this Policy.
- identify and assess the risks faced by his/her department.
- provide appropriate information to College Council, faculty and staff on the status of risks.
- undertake regular reviews of effectiveness of the risk management system and provide reports to Council.

5. Internal control systems

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